

To: **Members of the Cabinet**

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 19 December 2023 at 2.00 pm**

**Room 2&3 - County Hall, New Road, Oxford OX1 1ND**

If you wish to view proceedings online, please click on this [Live Stream Link](#).



Martin Reeves  
Chief Executive

December 2023

Committee Officer: **Chris Reynolds**  
Tel: 07542 029441; E-Mail: [chris.reynolds@oxfordshire.gov.uk](mailto:chris.reynolds@oxfordshire.gov.uk)

### **Membership**

#### *Councillors*

Liz Leffman	Leader of the Council
Dr Pete Sudbury	Deputy Leader of the Council (inc. Climate Change Delivery & Environment)
Tim Bearder	Cabinet Member for Adult Social Care
Neil Fawcett	Cabinet Member for Community & Corporate Services
Andrew Gant	Cabinet Member for Highway Management
Kate Gregory	Cabinet Member for Special Educational Needs & Disabilities (SEND) Improvement
John Howson	Cabinet Member for Children, Education & Young People's Services
Dan Levy	Cabinet Member for Finance
Dr Nathan Ley	Cabinet Member for Public Health, Inequalities & Community Safety
Judy Roberts	Cabinet Member for Infrastructure & Development Strategy

*The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on 29 December 2023 unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated  
to all Members of the County Council.*

*Date of next meeting: 23 January 2024*

## AGENDA

### 1. Apologies for Absence

### 2. Declarations of Interest

- guidance note below

### 3. Minutes (Pages 1 - 16)

To approve the minutes of the meeting held on 21 November 2023 (**CA3**) and to receive information arising from them.

### 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 5. Petitions and Public Address

*Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.*

*To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e Wednesday 13 December 2023. Requests to speak should be sent to [chris.reynolds@oxfordshire.gov.uk](mailto:chris.reynolds@oxfordshire.gov.uk)*

*If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be*

*provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.*

## **6. Appointments**

## **7. Reports from Scrutiny Committees (TO FOLLOW)**

Cabinet will receive the following Scrutiny reports:-

Performance and Corporate Services Overview and Scrutiny Committee on Budget Proposals 2024/25 to 2026/27

Place Overview & Scrutiny Committee report on the Infrastructure Funding Statement 2022/23

Place Overview & Scrutiny Committee report on Oxfordshire HGV Strategy

People Overview & Scrutiny Committee report on the Oxfordshire Education Commission report

Oxfordshire Joint Health Overview and Scrutiny Committee on Emotional Wellbeing and Mental Health of Children

## **8. Award for All Age Advocacy Contracts (Pages 17 - 24)**

*Cabinet Members:* Adult Social Care and Children, Education & Young People's Services

*Forward Plan Ref:* 2023/225

*Contact:* Melanie de Cruz, Commissioning Manager Live Well,  
[melanie.deacruz@oxfordshire.gov.uk](mailto:melanie.deacruz@oxfordshire.gov.uk)

Report by Corporate Director of Adult Social Care (CA8).

**The Cabinet is RECOMMENDED to:**

**a) Agree the approach for the procurement of the future provision for the All-Age Advocacy contracts.**

**b) Delegate authority to the Corporate Director of Adult Social Care in consultation with the Corporate Director of Children's Services following the end of the stand still period to award the All-Age Advocacy contracts**

**c) Delegate authority to the Corporate Director of Adult Social Care in consultation with the Corporate Director of Children's Services and the Head of Legal and Deputy Monitoring Officer to finalise and complete the contract documentation to deal with the contract award of the All-Age Advocacy service**

## **9. Department for Science, Innovation and Technology (DSIT) 5G Innovation Region funding (Pages 25 - 30)**

*Cabinet Member:* Community & Corporate Services

*Forward Plan Ref:* 2023/297

*Contact:* Craig Bower, Programme Director

[Craig.bower@oxfordshire.gov.uk](mailto:Craig.bower@oxfordshire.gov.uk)

Report by Executive Director of Resources and Section 151 Officer (**CA9**)

**The Cabinet is RECOMMENDED to**

- a) **Approve the acceptance of £3.8m of Department for Science, Innovation and Technology (DSIT) 5G Innovation Region funding pursuant to Oxfordshire County Council implementing a project to be known as England's Connected Heartland**
- b) **Approve the use of Gainshare funding previously awarded for Digital Infrastructure projects in the event of deliverability issues to the 'England's Connected Heartland' project or to fund further development of the project.**

## **10. Infrastructure Funding Statement 2022/23 (Pages 31 - 100)**

*Cabinet Member* Infrastructure and Development Strategy

*Forward Plan Ref:* 2023/263

*Contact:* Chris Stevenson, Planning Obligations Manager

[Chris.stevenson@oxfordshire.gov.uk](mailto:Chris.stevenson@oxfordshire.gov.uk)

Report by Corporate Director: Environment and Place (**CA10**)

**The Cabinet is RECOMMENDED to**

- a) **Consider the content of the Infrastructure Funding Statement 2022/23**
- b) **Approve the publication of the report onto the Oxfordshire County Council website**
- c) **Note the current work underway to review S106 expenditure and governance arrangements.**

## **11. Capital Programme Update and Monitoring Report (Pages 101 - 118)**

*Cabinet Member:* Finance

*Forward Plan Ref:* 2023/169

*Contact:* Natalie Crawford, Capital Programme Manager,

[natalie.crawford@oxfordshire.gov.uk](mailto:natalie.crawford@oxfordshire.gov.uk)

Report by Executive Director of Resources and Section 151 Officer (**CA11**).

**The Cabinet is RECOMMENDED to:**

**Capital Programme**

1. **Accept the latest capital monitoring position for 2023/24 set out in Annex 1.**
2. **Approve the updated Capital Programme at Annex 2 incorporating the changes set out in this report, noting the return of £3.8m corporate funds from the 20mph Programme (paragraph 58).**

**Additions to the Capital Programme**

3. **Approve a budget increase of £5.965m to £13.959m for the new primary school in Wallingford (St Nicolas Church of England Primary School). The additional budget will be met from s106 contributions and from basic need (paragraph 55).**
4. **Approve the inclusion of the capital grant of £17.330m towards the A34 Lodge Hill scheme (paragraph 59).**
5. **Approve the acceptance and inclusion of £3.8m from the Department for Science, Innovation and Technology (DSIT) 5G Innovation Region funding to implement a project to be known as 'England's Connected Heartland' (paragraph 64).**
6. **Approve the use of Gainshare funding previously awarded for Digital Infrastructure projects in the event of deliverability issues to the 'England's Connected Heartland' project or to fund further development of the project (paragraphs 65 and 66).**

**12. Workforce Report and Staffing Data - Quarter 2 - July to September 2023 (Pages 119 - 124)**

*Cabinet Member:* Community & Corporate Services

*Forward Plan Ref:* 2023/171

*Contact:* Michael Fletcher, Head of HR Business Partnering & Advisory,  
[michael.fletcher@oxfordshire.gov.uk](mailto:michael.fletcher@oxfordshire.gov.uk)

Report by Executive Director of Finance and Section 151 Officer (**CA12**).

**The Cabinet is RECOMMENDED to note the report.**

### **13. Forward Plan and Future Business (Pages 125 - 132)**

*Cabinet Member: All*

*Contact Officer: Chris Reynolds, Senior Democratic Services Officer Tel: 07542 029441*

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA13**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships



- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.